



MINUTES

of the WEST ROW Parish Council meeting held on 19th October 2022
at 7pm in THE CHURCH HALL, WEST ROW

Present:

Cllr R Hamill
Cllr A Fisher
Cllr T Gooch-Taylor-Balls
Cllr A Goodenough

In attendance: Sharon Vale - Parish Clerk
C/Cllr L Stanbury, and 3 members of the public

1. Chairman's Welcome

- (a) Co-option of Parish Councillor. It was proposed that we accept Lisa Doyle's application. **APPROVED AND AGREED** - Proposed by Cllr T Gooch-Taylor Balls and seconded by Cllr A Goodenough.
- (b) Cllr R Hamill presided and welcomed all to the meeting. Everyone present was informed that the meeting was being recorded under data protection policy.

2. Apologies for Absence

Apologies were received from Cllr M Peachey, Cllr J Goodenough, Cllr C Bebee and D/Cllr D Waldron.

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – None.



- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) – None.
- (d) To grant any request for dispensation as appropriate – None.

4. Public Participation (10 minutes in total)

5. Approval of Minutes

- (a) To approve the minutes of the meeting on the 21st September 2022 (**Paper A**). A motion to **APPROVE** the previous minutes was made and proposed by Cllr A Goodenough and seconded by Cllr A Fisher.

6. External Reports

To receive reports from both the County and District Councillors and RAF Mildenhall.

- (a) Sqn Ldr A Bell – RAF Mildenhall – Non-attendance. No report.
- (b) D/Cllr D Waldron – Non-attendance. No report.
- (c) C/Cllr L Stanbury – Recent meeting of Police Commissioner at the Hub which was not well attended. Suffolk Constabulary is the third lowest funded in the country but has the third highest detection rate. Biggest issue was about speeding. The Chief Constable has given an undertaking about sending Parish Councils a monthly report. C/Cllr L Stanbury suggested we attend the WSC Forum on 16th November.
- (d) D/Cllr C Noble – Non-attendance. No report.

7. Planning

Planning application – 12 dwellings with garage (following demolition of existing three dwellings) – Land off Friday Street, West Row. (**Paper B**). A holding objection at this time until all the conditions raised by other agencies are fully resolved. **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr T Gooch-Taylor Balls seconded.

8. Matters Relating to Governance

None.



9. Financial Matters

- (a) Approval of Accounts – Payments – October 2022 (**Paper C**) – **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr J Goodenough seconded.
- (b) Approval of September 2022 Bank Reconciliation (**Paper D**) **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr J Goodenough seconded.
- (c) Approval of Quarter 2 Accounts (**Paper E**) **APPROVED AND AGREED** Cllr T Gooch-Taylor Balls proposed, and Cllr A Fisher seconded.
- (d) Approval of Quarter 2 Payments over £500 (**Paper F**) **APPROVED AND AGREED** Cllr T Gooch-Taylor Balls proposed, and Cllr A Fisher seconded.
- (e) Approval of Quarter 2 Budget Comparison (**Paper G**) **APPROVED AND AGREED** Cllr T Gooch-Taylor Balls proposed, and Cllr A Fisher seconded.

10. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects – Mildenhall Parish Charities still have outstanding concerns around voluntarily accepting the public footpath from Friday Street to the Playing Fields: Firstly, is a concern around liability which Cllr M Peachey expects can be resolved with a simple legal clarification. Secondly is a concern around what happens if they want to tarmac the route, the surface type is not relevant to a right of way, and again Cllr M Peachey expects can be resolved with a simple legal clarification. Thirdly, and of most concern, is a desire for them to retain a right to re-route the right of way in future; whilst diverting rights of way can be done it has to follow a proper legal process, and their desire to retain a right to do it without following that process is incompatible with the law regarding rights of way. Cllr M Peachey has passed this information to them and await their response. If agreement cannot be reached, we can still apply to record the right of way through the DMMO process.
- (b) Report on Speed Indicator Device Findings – The findings are much better on all the roads, apart from Pott Hall which is slightly worse due to road closures.
- (c) SID post Ferry Lane to Hurdle Drove – Cllr A Fisher has chased.
- (d) Update on Footpath 30 along river at bottom of The Gravel – Defer until January.
- (e) Update on Footpath from Cricks Road into Church Road – D/Cllr C Noble has chased SCC. Awaiting their feedback.
- (f) Update on hedging along footpath running from Ferry Lane to the Church – Mrs T Lovatt has started to cut back the hedge and is making good progress. Donna Spraggins thanked the Parish Council for sorting the matter.



- (g) Update on Brown Tourist signs along Cow and Sheep Drove – C/Cllr L Stanbury continues to work on this.
- (h) SCC Development – Cllr M Peachey continues to speak with various officers about this. The application is expected to be decided at the WSC Development Control committee meeting at 10am on 2nd November. Cllr A Fisher will see if he can attend. The recommendation and any conditions have still yet to be finalised and probably won't be known until mid-next week. Once available Cllr M Peachey will look through them very carefully, however, so far Cllr M Peachey has no cause for alarm. SCC are proposing to deal with the cemetery land as a separate matter, but one that they will commit to shortly – Cllr M Peachey has seen a draft of a letter committing to the land transfer. Cllr M Peachey has raised a couple of small queries that hopefully will be resolved ASAP.
- (i) Update on defibrillator –Defer until November.
- (j) Update on Beacon landscaping – Defer until Spring.
- (k) Flower Tubs outside Fish Shop – Kevin Peachey has planted. Clerk to send a note of thanks.

11. Other Working Party Updates/Reports

- (a) Update on Emergency Plan Policy – Cllr R Hamill and Cllr A Fisher. Plan has been reviewed and needs a bit more work. Work in progress. Close.
- (b) Update on Coat of Arms –Cllr A Fisher has a relative who may be able to help.
- (c) Echo/Parish Magazine – A4 colour edition has gone to print.
- (d) Neighbourhood Plan – Ian Poole currently putting the residents' survey together.

12. Village Hall

Promote community interaction – film nights, creche, bingo, t-dance, line dancing etc. Village hall in agreement with promoting these events if volunteers can be found to help organise.

13. Allotment Matters

There is only three quarters of one allotment left. All other allotments have now been rented out. One of the new allotment holders said they would be prepared to write an article for the Parish Echo on what it's like owning an allotment. Cllr A Goodenough is in the process of trying to source 50 tonne of compost. Cllr A Goodenough is also looking to get a quote for an additional borehole to be dug.



14. Warm Places Funding Opportunity

Clerk to write to St Peter's Church Hall and The Chapel to see if they would open their venues for the Warm Places initiative. The Bowls Club and The Shed are interested in joining the scheme. The Parish Council are applying for funding to help towards the running costs at each venue.

15. Events 2022

- (a) Remembrance Sunday – Wreaths have been ordered. West Row Academy would like to attend on the Friday and the Sunday.
- (b) Christmas Planning – West Row Academy will do some decorations for the tree. We will ask the Head Boy and Girl to switch on the lights. Cllr C Bebee and Cllr J Goodenough to organise refreshments. Community choir have started their practice. Cllr A Fisher to look into a sound system and the Clerk to speak to Barry Taylor regarding collection of the Christmas tree.

16. Chairman and Councillors' Reports/Suggestions (on the night)

Cllr T Gooch-Taylor Balls enquired about the state of the derelict building plot on Pott Hall Road. Clerk to speak to WSC regarding the ownership of the plot.
Cllr A Goodenough asked about the pruning of the trees on The Green. Cllr A Goodenough to obtain a quote.
Cllr C Bebee enquired about plans for The Coronation. This to be added to the November Agenda

17. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

- (a) To discuss appointment of a new internal auditor. It was **APPROVED AND AGREED** to appoint Ayentee Accountancy. Cllr T Gooch-Taylor Balls proposed, and Cllr A Goodenough seconded
- (b) Field next to the Village Hall. Cllr A Goodenough agreed to speak to the landowner to find out how long he has the lease for, and if he is agreeable to relinquish it. If agreeable Clerk to speak to WSC about taking over the lease.
- (c) Newly elected Parish Councillor (i) Signing of Acceptance Form (ii) Declaration of Interests form to be given (completion within 30 days) (iii) West Row Parish Council Code of Conduct provided.
- (d) Footpath closure along Mildenhall Road. Clerk to contact WSC about rerouting the footpath.
- (e) Footpath behind Village Hall. Clerk to speak to Gary Morley about the broken fence.



- (f) Himalayan Balsam sighting along the footpath by Mr Moss's ground – Cllr M Peachey believes this is growing on private land, and unless it obstructs the public footpath, it is a private matter with the landowner. Clerk to write to Mr Moss.

The meeting then closed at 9:20pm